

# Standards Certification

Due January 15, 1998

## Standards for Rhode Island Library Network Member Libraries

### 2.1 A mission statement approved by the member's governing body.

The mission of the Jamestown Philomenian Library is to respond to and reflect the needs and interests of our island community by providing access for people of all ages to relevant and appropriate library materials and services. In a rapidly changing world, the Library seeks to educate, inform, entertain and enlighten by utilizing both traditional and new technologies. Approved August 18, 1994

### 2.2 an explicit library policy approved by the member's governing body, which defines:

#### 2.2.1. the library's primary clientele

As a municipal library, the primary clientele of the Jamestown Philomenian Library are the people of all ages who live in the town of Jamestown.

#### 2.2.2. the extent to which others may have access to the library and its services

As member of the Cooperating Libraries Automated Network, any person holding a valid card in good standing from any other CLAN library is entitled to borrow materials in the collection which are deemed circulating materials for the subscribed borrowing times of the items. As members of RHILINET, we honor requests from member institutions for circulating materials.

We reserve the right to restrict use of certain items based on our own best judgment, i.e. because of their fragile nature, our video and audio cassettes need to be borrowed directly from our building and returned directly to our building. Also, our CD-ROM collection is so small, that at this point, we cannot accept holds from outside agencies.

#### 2.2.3. the types and scope of services the library offers

Our types and scope of services include: books, magazines videos, audio cassettes, CD-ROM's, a Local History Collection, Young Adult Collection, Reference Collection, a Children's Department with pre-school story hours, Internet and Web access and access to the Ocean State Free Net and the Rhode Island Vendor Information Program. We provide telephone reference and referral service, access to an on-line magazine index, we generate and provide access to an index to the Jamestown Press.

We have word processing computers with laser printers. You can check out a typewriter or a Polaroid camera. We provide free viewing of art works because our gallery is decorated monthly by the Conanicut Island Art Association.

We have a 125 person meeting hall available for use by the community, restricted to non-profit organizations and programs which are free and open to the public. We may, at times, charge materials fees for certain craft programs. The Friends of the Jamestown Library provide museum passes, and their use is restricted to people who live in the town of Jamestown.

The TRUSTEES OF THE JAMESTOWN LIBRARY endorse the ALA "Library Bill of Rights." Access to information in the Jamestown Library will not be denied because of age, race, religion, national origins or social or political views.

Our Trustees, appointed by the Town Council, meet the third Tuesday of each month. The public is invited.

2.3 A plan for making its bibliographic holdings information, including serials holdings information, available to other RHILINET member libraries through on-line utilities or databases, or other means that provide remote access to that information.

We are members of CLAN.

Approved by the Trustees of the Jamestown Library

Date \_\_\_\_\_

The Trustees of the Jamestown Library will meet on January 20, 1998. At that time, this document will be presented to them for their approval. I do not expect any changes. However, if there are any changes, a new, approved document will be submitted on January 21. Thank you for your patience in this matter.

  
Judith H. Bell  
Library Director

Date 1/12/98